

CELSI - Stredoeurópsky inštitút pre výskum práce
Zvolenská 29
821 09 Bratislava
Slovenská republika
Web: www.celsi.sk
E-mail: marta.kahancova@celsi.sk
Tel. +421 907 225593

Open position

The Central European Labour Studies Institute (CELSI) based in Bratislava, Slovakia, fosters internationally recognized multidisciplinary research about labour markets and institutions, work, employment and organizations, and ethnicity and migration in the economic, social, and political life of modern societies. Please read more about us at www.celsi.sk. We are part of the international research team of the worldwide WageIndicator network comprising 70 countries. For our tasks within WageIndicator, we are looking for an

ASSISTANT IN WEBSITE CONTENT MANAGEMENT (20 hrs/week)

Your duties

- assistance in content management in national websites of WageIndicator member countries (currently 70 countries), in the Plone Content Management System
- uploading and fixing tasks in websites under the supervision of our global SEO (search engine optimization) manager
- assistance in SEO
- interaction with national WageIndicator teams worldwide on a daily basis via internet
- web support for press releases and media/social media appearances

Your profile

- fair knowledge of English (English is the working language in the international team in which you will be working)
- preciseness, reliability
- motivation to work in a dynamically growing young research institute
- motivation to interact with team members and clients worldwide on a daily basis through internet
- interest in media, social media and project-based research
- interest in labour market issues
- web technical skills, basics of statistics, and/or experience with website content management is an asset

What we offer

We are an open-minded, motivated team of young researchers, analysts. We offer a stimulating environment with excellent contacts in our international WageIndicator network. The place of employment is Bratislava, Slovakia. The initial employment contract will be for one year. An extension is intended, possibly as a full-time job. For questions, please refer to Dr. Marta Kahancová (marta.kahancova@celsi.sk). Please send your electronic application (cover letter and CV) in one pdf file before January 31, 2013 stating 'CMS assistant' in the subject line, to: marta.kahancova@celsi.sk.